

聖荷西中文學校

San Jose Chinese School

家長義工服務點計畫

Parent Volunteer Service Point System Proposal

Nov 16, 2013

Goals

- * To increase parent and student participation
- * To support the current administrative work
- * To recruit and train future school administrators

Background

- * With the decrease number of students and classes, the present volunteer system has difficulties meeting the needs of the school.
- * In a school wide survey in 2009, about half of the parents responded. When asked what level they would like to participate, almost the same number of parents chose either to help with school matters or to pay in lieu of service as their first choices.

Other Schools

School	Unit	Points Required	Weight	Special Features	Penalty / Donation in lieu of service
Silicon Valley 矽谷 (700+)	family	5, 6, 7	1 pt = 1 hour	staff = full, class rep = full, head act. = full, student + intra-school AC or Competition = 1, student + interschool Academic Contest or Competitions = 1 (individual events) or 2 (group events)	1 pt = \$20
Rainbow 日新	family	4, 6, 7	1 pt = 1 hour	past and current principals, current teachers, board members, staff = full, class reps = full, head act. = 2, student + Academic Contest or Competitions = 1	\$120, \$160, \$200 Incomplete service 1 pt = \$30
Cupertino 思源 (300+)	family	8,14,16,20	1 pt = 2 hrs	Exempted=staff, board members, class reps 家長服務意願表, school assigns jobs	1 pt = \$20, \$150 to class / school year, fail to fulfill service penalty = \$20
West Valley 西谷	family				\$120, \$200

Proposal

- * Points are attached to each school service
- * Each family has to complete 5 service points each school year (it is easy to achieve)
- * Unfulfilled service points are worth \$20 each for each family
- * Families can choose to pay \$100 in lieu of service for each academic year (but still have to volunteer for class service)

Timeline

- * To be motioned in the 2nd board meeting
- * Preparation work starts upon approval by the school board
(March 29, 2014 registration starts)
- * To be implemented in the 2014-2015 school year

Execution

- * Service opportunities will be posted throughout the school year
- * Parents are responsible to sign up jobs
- * Parents have to sign in or turn in relevant paper work to get their points recorded
- * Families can check their points online
- * Parents may choose to pay for unfulfilled points

To Get Full Points

* Parents in the following positions are considered to have fulfilled their point requirement:

all current

- principals
- directors and associate directors
- team leaders
- coordinators
- class representatives

1 Point Jobs – examples

- * 1 Parent-teacher Meeting / year
- * Security patrol
- * Intra-school Academic Contest participants
- * Intra-school Academic Contest judges and proctors
- * Assisting in intra-school activities such as carnival, teacher appreciation banquet, graduation, parents' gathering...
- * Inter-school competitions (per contest/tournament)
- * Inter-school activities (as determined by SJCS)

Advantages

- * Raise the sense of school participation
 - * Easier to get help for board members
 - * Get the necessary support to work on areas that currently the school doesn't have the resources for.
For example: teaching tools
 - * Facilitate recruitment for the school administrative team in the long run
- Raise the education quality

Possible Drawbacks

- * Enrollment change
- * Work load increase in the first year
- * Confusion at the beginning