



1st Board Meeting 2014-2015

9/13/2014



聖荷西中文學校

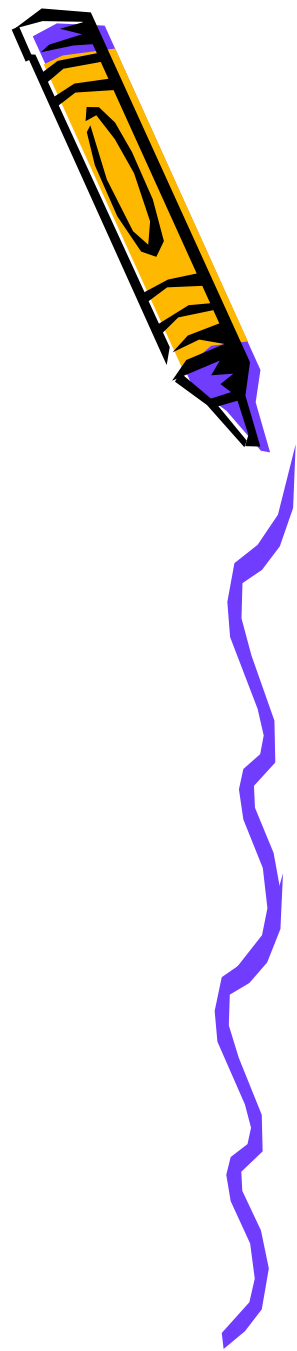
San Jose Chinese School





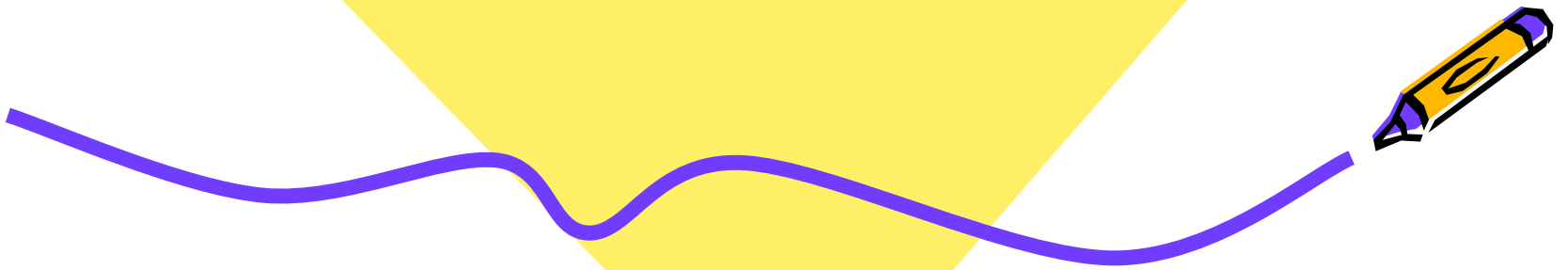
Agenda

- Election of the Superintendent
- 2013-2014 Acknowledgement
- 2013-2014 Financial Report
- Principal change over
- Organization Chart
- Duties of Board Member
- Staff Confirmation
- Advisory Board
- 2014-2015 Budget
- Upcoming Events
- Service Points
- Q&A





Election of the Superintendent





2012-2013 Acknowledgement

Admin Team:

- *Vice Principals:* Lei Wang, Elaine Chao
- *Academic:* Tina Meng, Meichen Lai, Shalia Peng
- *Discipline:* Anthony Ku, Mike Wang
- *IT:* Sheng Yang, Mark Hsueh
- *Extra-curriculum:* Vivian Meng, Ivy Yee
- *Operation:* Guangting Shih, Sam Sananikone
- *Registration:* Ya-Tzu Chen, Meei Meei Lee
- *Secretary:* Rujau Su
- *Newsletter:* Sylvia Jih
- *Scrip:* Sarah Vogel
- *Accountant:* Joyce Yu
- **Advisers:** Yu-nian Hsieh, Bryan Lee, Hway-Jen Chen, Ya-Tzu Chen, Eric Yang, Carol Hu, Jim Horng

All board members, vice board members

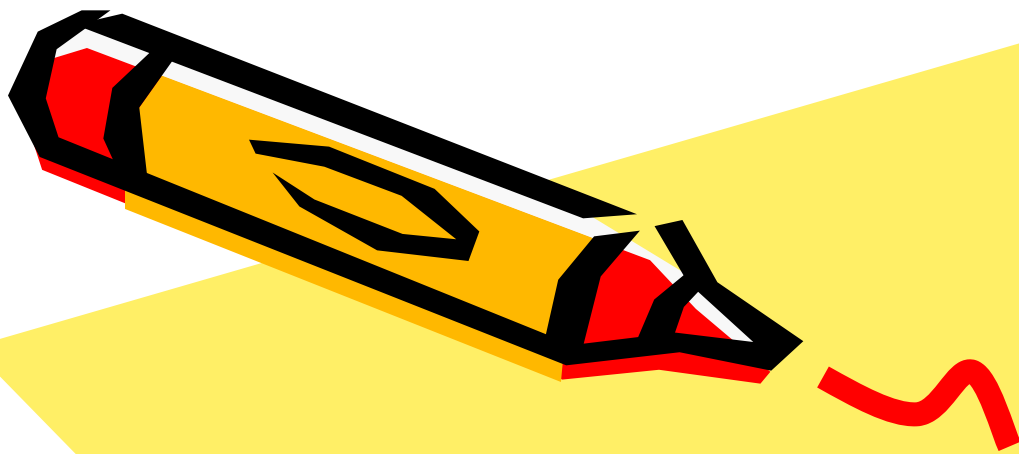
- All class reps
- All volunteer parents





2013-2014 Financial Report





Principal Change Over

2014-2015

Principal: Lei Wang 王磊



聖荷西中文學校 行政組織表 San Jose Chinese School Organization Chart

監事
Superintendent of the Board

校務委員會 School Board
兩位教師代表 + 每班兩位校委
2 teacher representatives + 2 board members from each class

顧問團
Advisory Board
顧問 Advisers

校長室 Principal's Office
校長 Principal
principal@sanjosechineseschool.org
副校長 Vice Principal
principal@sanjosechineseschool.org
助理校長 Assistant Principal
assistantprincipal@sanjosechineseschool.org
秘書 Secretary 期刊主編 Editor 會計 Accountant Scrip 組長 Scrip Coordinator

教務處
Academic Department
academic@sanjosechineseschool.org
教務主任
Academic Director
兩位副教務主任
2 Associate Academic Director
註冊長 Registrar
registration@sanjosechineseschool.org
教務助理
Academic Assistants

訓導處
Discipline Department
discipline@sanjosechineseschool.org
訓導主任
Discipline Director
副訓導主任
Associate Discipline Director
訓導助理
Discipline Assistants

總務處
Operation Department
operation@sanjosechineseschool.org
總務主任
Operation Director
副總務主任
Associate Operation Director
總務助理
Operation Assistants

資訊處
Information Technology Department
it@sanjosechineseschool.org
資訊主任
IT Director
副資訊主任
Associate IT Director
資訊助理
IT Assistants

課外活動處
Extra-curriculum Department
extracurricular@sanjosechineseschool.org
課外活動主任
Extra-curriculum Director
副課外活動主任
Associate Extra-curriculum Director
課外活動助理
Extra-curriculum



Duties of Board Members



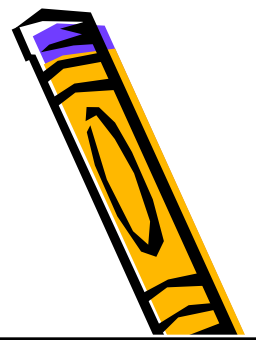
- Attend school board meetings and communicate school news to own class
- Represent own class to vote on school businesses
- Earn service points while performing these duties
 - Support school administrative work by signing up for an admin position
 - Mobilize own class to help organize and run school activities under the leadership of different departments

While you are the core volunteers of the school, the school heavily relies on your service. Every parent will take turns to take this role as a BM.





班主任 vs. 校委、副校委 Class Reps vs. Board Members



	班主任 (Class Reps)	校委、副校委(Board Members)
Tenure	1 Semester	1 School Year each Vice Board → Board
Per Class	1	1 each (2)
Responsibilities	Class-oriented, parent-facing/ communications	School-wide activities, admin, annual events, assist class reps in class matters
Responsible for School-Parents Communication?	Yes - Main Liaison	Yes
Attending Board Meetings?	Welcome to join	Mandatory
Who	Class parents	Class parents



Staff Confirmation & Election



• Principal's Office:

- Vice Principal: Guang-Ting Shih 施光庭
- Assistant Principal: open

• Academic Department:

- Director: Tina Sun 孫幼梅
- Associate Director (Administration): Sunny Yuan 袁志蕙 (voting)
- Associate Director (Academic Contest): Cecilia Yu 游玉琳(voting)

• IT department:

- Director: Mark Hsueh 薛博瀚
- Associate Director: open

• Operation Department:

- Director: Sam Sanaikone 陳友福
- Associate Director: Dhez Woodworth (voting)

• Discipline Department:

- Director: Mike Wang 王曉飛
- Associate Director: Beechan Goh 吳美真 (voting)

Extra-curriculum Department:

- Director: Vivian Meng 孟慈萱
- Associate Director: open





Advisors



- Yu-nian Hsieh 謝瑜年
- Eric Yang 楊晉遠
- Bryan Lee 李樹康
- Carol Hu 陳毫蕙
- Ya-Tzu Chen 陳雅姿
- Agnes Mak 麥瑞卿





2014-2015 Budget





How to

- Donation Drive
- Purchase Gift Cards
- Company Matching Gifts/Volunteer Grants
- Sponsorship: \$300 per year
- More Students

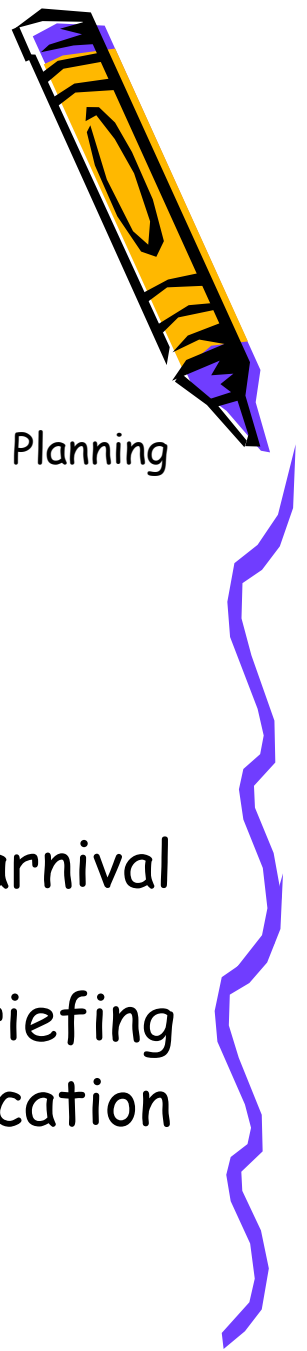




Upcoming Events:

- 9/20: Parents' Gathering - Strategic College Application Planning
- 10/11: Evacuation Drill
- 10/25: Picture Day
- 11/22: Prep Meeting for Academic Contest
(30/31, 33A, 36A, 37A, 39A, CSL6/7)
- 12/6: Prep Meeting for Chinese New Year & Carnival
(CSLK, CSL1, CSL2, 34A, 38A)
- 12/13: Upper Grade Credit Transfer Parent Briefing
- 12/13: SAT II & AP Chinese Scholarship Application

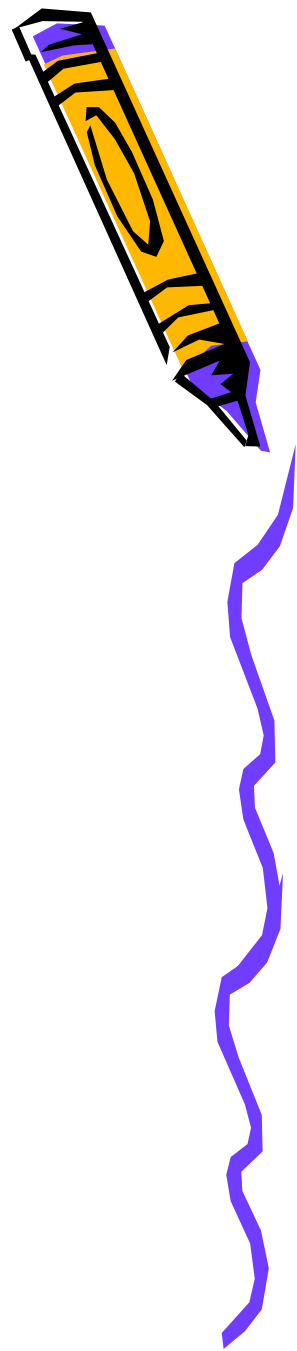
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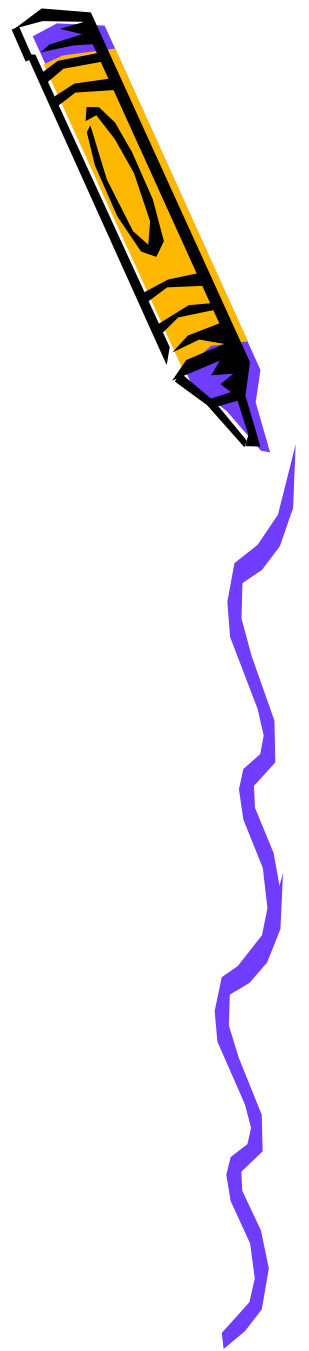
What is New!!

- Service Points System
- New Extra-Curricular Classes
- Snacks





Service Points



- 5 Points per Family per School Year.
- Family ID: LAST- 4567
- Information online @
www.sanjosechineseschool.org
- Parents Volunteer and Student Participation count
- Points cannot carry over to next year





Service Points - How



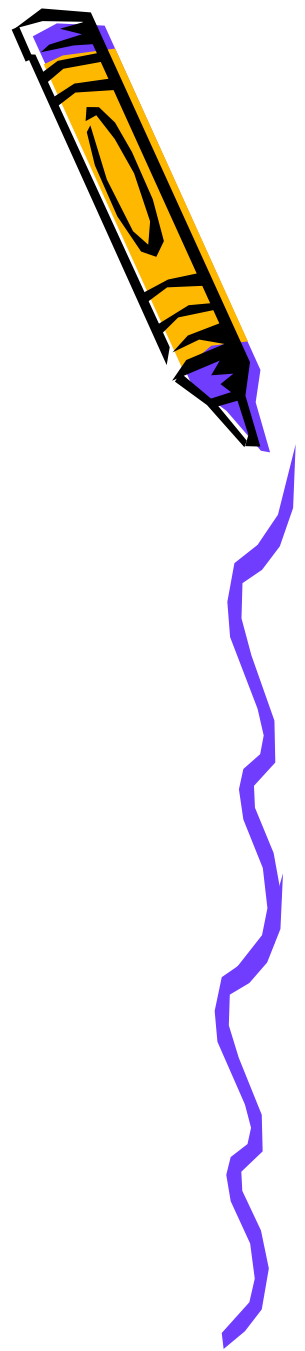
- Sign up online (with email address)
- Serve/Participate (check-in required)
- Check Status online
under 服務點系統 or Service Points
<http://www.sanjosechineseschool.org>
- \$25 per point

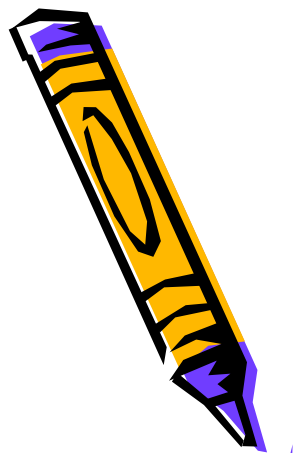




BM Job Sign Up

Now





Q & A





Meeting Adjourns

Next Board Meeting
Nov 15, 2014 @ 10:45am

