

San Jose Chinese School

2012-2013 Third Board Meeting

Date: March 2, 2013

Time: 8:45 to 10:20 AM

Place: Leland High School Information Technology Center

Attendance: 33

Absence: 11 (27A Association Board Member, 28A Board Member, 28A ABM, 29A BM, 32A ABM, 39A ABM, 39B ABM, CSL1 BM, CSL2 ABM, CSL4ABM, CSL5 BM)

Minutes Recorded by Rujau Su (meeting held in English)

I. Principal Office

- ❖ Fundraising: Please support the following events for school's budget balancing
 - Scrip: Macys, Ranch 99, Marina Food
 - eScrip
 - Company Matching
- ❖ Parents Gathering
 - On 12/1/12, a lecture of "Stay Healthy by Chinese Medicine" was given by Dr. Nan Chao.
 - On 12/23, a lecture of "Preparation of college application" was given by Mr. Paul Sawyer.
 - There would upcoming parents gathering on 3/30/13, 5/11/13.
- ❖ Community Relation

On 2/20/13, a seminar of "Chinese Culture: From basic value to daily living" was given by Bryan Lee at Episcopal Church, and got a positive feedback.

II. Academic Department

❖ Academic Contest

There were 136 students participating in this event. The highest participating number of students were Class 29A and 33A. They would have a party with Jumba juice and pizza offered by the school. We will send 19 winners to participate in ANCCS' Academic Contest.

❖ Upcoming Events

1. SAT mock test: 3/16/13

2. Web Parent Opinion Survey: 3/23/13
3. Graduation: 5/25/13

III. Discipline Department

- ❖ Campus Security: For the safety issue, don't park your car on the side or back of the parking lot, and also don't leave your valuable stuff in your car.

IV. IT Department

- ❖ Parents Instant Feedback: An instant suggestion box was set up on school's website, <https://docs.google.com/spreadsheets/viewform?formkey=dC1BZjV1bTRsdExQXzdGc3pkbnRvZkE6MQ#gid=0>. Parents may use it as a communication bridge between parents and the school.
- ❖ Blog: School's blog address is <http://blog.sanjosechineseschool.org>.
- ❖ Facebook: School's Facebook account is <https://www.facebook.com/sanjosechineseschool>.

V. Extracurricular Department

- ❖ Chinese Culture and Knowledge Contest: We would send 2 teams to participate in this event, which would be held on 4/28/13.
- ❖ ANCCS Sports Tournament Soccer/Basketball/Tennis, which was in charge by Bryan Lee, would be held on 5/18/13, 5/19/13.

VI. 40th Anniversary on Year 2014 — Agnes Mak

- ❖ Two Goals
 - To celebrate the occasion
 - To promote the school
- ❖ Anniversary Celebration Activities
 - Carnival (On Campus): This is a public relations and promotional event. We would invite our neighbor and our alumni to participate. I would be focus on current SJCS members, young and all, about 500.
 - Banquet (Off Site): We planned to invite about 400 guests to attend.
- ❖ 40th Anniversary Commemorative Book
 - We planned to publish 40th Anniversary Commemorative Book with DVD.
- ❖ Committee Members
 - Banquet: Yu-Nian Hsieh, Bryan Lee
 - Carnival: Lei Wang
 - Operation: Ya-Tzu Chen, Carol Hu
 - 40th Anniversary Commemorative Book: Hway-Jen Chen
 - Public Relations: Eric Yang, Shuilong Chen
- ❖ Proposed Budget

Agnes proposed that we use our reserve fund of \$22,500 to cover the expense of the celebration event. This was motioned and seconded and was passed as 28 votes.

❖ SJCS 40th Anniversary Logo Design Contest

We invite the whole SJCS community to participate in the contest. It must be the original work with the 40th Anniversary theme.

- Dates

- 2/23/2013 announcement: contest details
- 3/2/2013 – 3/30/2013 item collection
- 4/20/2013 – 4/27/2013 judging
- 5/4/2013 announcement: winners and designs
- 5/18/2013 award ceremony

- Prizes: first place-\$50, second place-\$30, third place-\$20

VII. Volunteer Service Point System (See the attached pdf page)

Meeting adjourned at 10:20am